

# THE GROVES CLEMSON

## Tenant Instructions

Make an appointment via email: <mailto:thegrovesclemson@yahoo.com>

1. **Move-In:** Make sure all paperwork is in order and complete.
  - a) application
  - b) contract – complete all except page 1, management will help on page 1
  - c) parental guaranty --- must be NOTARIZED !!!!!!! (No key until.)
  - d) full first month's rent cash or check – a card may be used with a \$ 30 fee/mo
2. **Parking:** Spaces are for tenants only! NO on grass parking (including even 1 tire) or car will be towed. Any and All overnight guest must register and park in authorized place on right side of Arrowhead Dr. and does not block any other cars. All unregistered and wrongly parked cars are subject to be towed. Tow service phone # is on sign at entrance.
3. **Internet:** Is wireless look for your address and pass code is: thegroves. You may connect to any of the available houses if a problem occurs with your own.
4. **Trash:** Pick up days are Monday & Friday 6:00am-3:00pm Curbside- all trash must be bagged (min. size bag is tall kitchen size) and remain inside house or in lidded trash container on back porch (no bagged trash to be set on front or back porch). Do NOT set trash out night before trash day, our critters will partake. You can carry to dumpster.
5. **Mailboxes:** Your address is as follows.

The Groves Clemson  
Your name  
\_\_\_\_\_ House # Room \_\_\_\_\_ letter Arrowhead Dr.  
Central, SC 29630  
If you are expecting a package-USPS-UPS-FedEx that may not fit in your box LOOK in bench on front porch of office DO NOT call to check on package.
6. **Pets:** All pets are to be leashed and their (feces, poop) must be picked up and bagged!
7. **Maintenance:** ANY and ALL issues should be addressed via our maintenance link on our website [www.CUatTheGrovesClemson.com](http://www.CUatTheGrovesClemson.com) then click maintenance. Even if you see someone in passing and make a verbal request please also fill out request online so it will not be overlooked. DO NOT call or email office on maintenance issues unless it is an emergency or someone from maintenance has not responded to you promptly.
8. **Outside:** Keep porches clean & uncluttered, no fire pits & no pet cables left in yard.