

THE GROVES CLEMSON

Tenant Instructions

Make an appointment via email: <mailto:thegrovesclemson@yahoo.com>

- 1 **Move In:** make sure All paper work is in order and complete

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- a application
 - b contract – complete all except page 1, management will help on page 1
 - c parental guaranty --- must be NOTARIZED !!!!!!! (No key until.)
 - d full first months rent cash or check – a card may be used with a \$ 30 fee/mo
- 2 **Parking:** spaces are for tenants only-NO on grass parking (including even 1 tire) car will be towed. Any and All overnight guest must register and park in authorized place on right side of Arrowhead Dr. and does not block any other cars. All unregistered and wrongly parked cars are subject to be towed. Tow service phone # is on sign at entrance.
 - 3 **Internet:** is wireless look for your address and pass code is: thegroves. you may connect to any of the available houses if a problem occurs with your own.
 - 4 **TV:** we have DirecTV- hook all TVs up that you are going to be using then submit a maintenance request via website www.CUatTheGrovesClemson.com click maintenance and ask for TV set up (we DO NOT program remotes) you may learn how directtv.com
 - 5 **Trash:** pick up days are Monday & Friday 6:00am-3:00pm Curbside- all trash must be bagged (min. size bag is tall kitchen size) and remain inside house or in lidded trash container on back porch (no bagged trash to be set on front or back porch). Do Not set trash out night before trash day our critters will partake. You can carry to dumpster.
 - 6 **Mail Boxes:** your address is as follows
The Groves Clemson
Your name
_____ House # Room _____ letter Arrowhead Dr.
Central, SC 29630
If you are expecting a package-USPS-UPS-FedEx that may not fit in your box LOOK in bench on front porch of office DO NOT call to check on package.
 - 7 **Pets:** All pets are to be leashed and their (feces, poop) must be picked up and bagged!
 - 8 **Maintenance:** ANY and ALL issues should be addressed via our maintenance link on our website www.CUatTheGrovesClemson.com then click maintenance. Even if you see someone in passing and make a verbal request please also fill out request online so it will not be overlooked. DO NOT call or email office on maintenance issues unless it is an emergency or someone from maintenance has not responded to you promptly.
 - 9 **Out Side:** keep porches clean & uncluttered, no fire pits & no pet cables left in yard.